To complete this worksheet, you will need to first print the syllabus. Then print this document, and use the syllabus to fill in the answers to the following questions. Please use pencil on this and all worksheets this semester. This syllabus worksheet will be turned in at the midterm exam.

You can access the syllabus as a complete document on my web page, http://staffwww.fullcoll.edu/czarske/, or within our MyMathLab Course ID zarske47471.

1. Read “Contact Information” on p. 1 of the syllabus.
   a. If you have a math question, how should you contact me? ________________________________
   b. If you have a personal issue, how should you contact me? ________________________________

2. Read “Class Meetings on Campus” on p. 1 of the syllabus.
   a. What are the dates of the class meetings? ____________________________________________
   b. What if you cannot attend the midterm or final? _______________________________________

   a. Is the printed textbook required? __________________________
   b. Is MyMathLab access required? ___________________________
   c. What page of the syllabus has instructions for enrolling in MyMathLab? _______
   d. What is the phone number for MyMathLab tech support? ____________________________

Note: MyMathLab enrollment in our course will be available beginning June 1, 2010. You must enroll on MyMathLab by noon on Weds. June 23 or you will be dropped from the class. More enrollment information is available on my web page under MyMathLab Enrollment Information.

4. Read “Course Description” and “Time Commitment” on p. 2 of the syllabus.
   a. Is this a self-paced course? ________________________
   b. Are there any deadlines? ______________
   c. How many hours per week should you expect to spend? ________________________________
   d. On what syllabus pages can you find the schedule? _________________________________

5. Read “Midterm Exam and Final Exam” on p. 2 of the syllabus.
   a. What notes may you use for the midterm and final exams? ________________________________
b. I will also provide formula sheets for the exams. Where can you find copies of these formulas? ________________________________________________

c. You must bring a picture ID to the midterm and final. What happens if you do not bring one? ________________________________________________

6. Read “Reading Worksheets” on p. 2-3 of the syllabus.
   a. Where are the reading worksheets located? __________________________
      ______________________________________________________________
   b. What writing instrument should you use to fill them out? ________________
   c. When will you turn them in? ______________________________________
      ______________________________________________________________

Note: Although the reading worksheets will be collected in two sets, it is important that you keep up with the schedule and complete the reading worksheets before the applicable homework is due.

7. Read “Online Homework” on p. 3 of the syllabus.
   a. What should you do before working on an online homework assignment? ______
      ______________________________________________________________

Note: See schedule on p. 8-9 of the syllabus for sections covered on each assignment.
   b. If you miss the deadline, can you submit homework late? ________________
   c. If you have already submitted an assignment, can you still work on the assignment? ________________
   d. Is there any penalty for submitting work late? If so, what is it? ________________

8. Read “Midterm and Final Exam Reviews” on p. 3 of the syllabus.
   When will you turn in the review sheets? ______________________________

9. Read “Online Tests” on p. 3 of the syllabus.
   a. How many times may you attempt each test? ________________
   b. What is the time limit on each attempt? ________________
   c. Can you still take a test after the deadline passes? ________________
   d. What happens if you submit a test late? ________________

10. Read “Discussion Board and Group Pages” on p. 4 of the syllabus.
    Where should you post your math questions? __________________________

11. Read the rest of p. 4 of the syllabus.
    a. How do you earn on-pace points? __________________________
    b. Where on MyMathLab can you check your grades and scores?
12. Read “Resources for Extra Help” on p. 5 of the syllabus.
   a. Can students respond to questions posted on the discussion board? ____________
   b. I will also respond to all questions. How soon after posting can you expect my
      response? ______________________________________________________________
   c. If you want to get help in the Fullerton College tutoring center, what must you
      obtain from me? __________________________________________________________
   d. What is the Pearson Math Tutor Center? __________________________________________
   e. What do you need to participate in the online help sessions? ______________________
   f. Where can you get the phone number, access code, and password? ______________

13. Read “Participation Policy” on p. 5 of the syllabus.
   a. What happens if you miss three or more assignment deadlines? ________________
   b. What happens if you miss the midterm? ________________________________________
   c. If you decide you want to drop the class, what should you do? __________________

14. Skim through “Fullerton College Mathematics Division Selected College Policies” on p. 6 of the syllabus.

15. Look over p. 7 of the syllabus. This page is provided to help you enroll in MyMathLab.

16. Look over p. 8-9 of the syllabus. This shows all of our assignment deadlines and
    events for the class.
    Note: Save the schedule in a prominent place and refer to it frequently! It is crucial that you keep
    up with all your assignments, meet all your deadlines, and know about other events!