Welcome to Online Math 100!
There are a LOT of instructions and information in this document.
Please read (and re-read) carefully!

Technical Requirements and Recommended Skills

- **Daily computer access is optimal; daily access from home is ideal.** Reliable internet access and an up-to-date web browser are necessary.

- Students must have email for correspondence and for submitting papers. **Please use "Math 100 online" in the subject line for all correspondence regarding this course.**

- Competent computer skills (including sending and receiving email, downloading and printing information, for example) are necessary.

General Class Format

- Unlike a traditional class, this class does not "meet" at any scheduled time, which means the class is ongoing from the first day of the term until the final exam is completed. This allows students to complete their homework and "go to class" (by logging on to the Discussion Board) at whatever times best fit their schedules.

- **This class is not, however, a self-paced class.** This means students **cannot** move ahead in the syllabus, complete assignments and finish the course early.

- Classroom lecture and "handouts" will be replaced by weekly postings and links in the Course Materials area.

- Class discussion and group activities will be replaced by the Discussion Board (in Communication area) and email. (continued on next page)
General Class Format (continued)

- Class announcements will be posted to MyMathLab/CourseCompass.
- **You will not send any assignments or quizzes to your instructor.** Your instructor will have complete access to your work and progress in MyMathLab/CourseCompass. This access includes the problems you have done, the time you have spent working in the program, and your quiz scores.
- You will also take **two scheduled on campus/proctored exams**—a midterm exam and a final exam.
- Conferences with the instructor are encouraged and can occur by email, by phone or in person during scheduled office hours and by appointment.

Time Commitment

The schedule and workload for this course are identical to those I teach in a traditional classroom. This means you should plan to devote the 5 hours a week you would spend in the classroom on "classroom activities" such as reading and exploring the course pages, and posting, reading and responding to messages, taking the quizzes, and working on the group projects. You need to be aware of and adhere to the universal assumption that a college course will often require 2 hours of homework for every class hour scheduled. This means you can expect to spend another 10 hours a week on "homework activities" such as reading (and re-reading) your textbook, working problems, and preparing quizzes or projects.

**Online courses require a high level of organization and self-motivation. They also require strong reading skills. Students who learn well through reading, and who can interact with others in written form are best prepared to succeed in an online course.**

Instructor/ Contact Information

- Irene Jones
- e-mail: ijones@fullcoll.edu **Please type “Math 100 online” in the subject line of all your emails to me. Write your FULL NAME in the body of your text.**
- Office Phone: 714-992-7399
- Campus Office: Room 1252-04 in the 1200 Building.

**Address:** 312 E. Chapman Ave.,
Fullerton, CA 92832
Office Hours

- Tuesday and Thursday from 6 to 6:25 Am
- Tuesday from 12:00 to 2:50 Pm
- **Virtual Office hours**: Tuesdays from 6 to 6:50 Pm
- Or by appointment

Emergency Response Message

Please take note of the safety features in and close to your classroom, as well as study the posted evacuation route. The most direct route of egress may not be the safest because of the existence of roofing tiles or other potentially hazardous conditions. Similarly, running out of the building can also be dangerous during severe earthquakes. During strong quakes the recommended response is to duck - - cover - - and hold until the shaking stops. Follow the guidance of your instructor. You are asked to go to the designated assembly area. Your cooperation during emergencies can minimize the possibility of injury to yourself and others.

Course Prerequisite & Materials

- Math 40 with a ‘C’ or better or appropriate score on placement test
  Note: You will be asked to provide proof of having met the prerequisite for the course.

*Text*: *Thinking Mathematically, 4th Ed.*, Blitzer. The text is available at the FC bookstore. (Optional)

*Calculator*: Scientific calculator or optional graphing calculator. (PDA, cell phone, etc. are not permitted for the proctored exams).

Overview:

This course is designed for students majoring in liberal arts, education or communication. The topics covered include set theory, logic, geometry, probability, statistics, and consumer mathematics. We’ll cover topics in Chapters 2, 3, 8, 10, 11 and 12 in the Blitzer text.

*The Text, Video & PowerPoint Lectures*: Without the ability to TALK to each other every week in a classroom, the explanations in the book become your primary source for understanding. But they should not be your only source! Students tell me they find the PowerPoint presentations particularly useful. I would encourage you to also check out the solutions to the sample problems.
Mathematics & Computer Science

Fullerton College
Office Location: Room 1252-04, 1200 Building.
Office Phone: 714-992-7399
Division Phone: 714-992-7196
E-mail: ijones@fullcoll.edu

Talk to me: the best way to approach this class is to use all the resources available to you, including me. IF YOU HAVE A QUESTION, EMAIL (or call or stop by). I am your teacher and it is my pleasure and a privilege to help you learn! You are not bothering me; your questions are part of this process. The best students I have had in this online class are ALWAYS the ones with whom I have the most contact. So please, email me! I promise to return your email/call within 24 hours (often much sooner).

Grades Access:
http://sc.webgrade.classmanager.com/fullertoncoll/

Grades

How this works: Your grade for the course will be determined by the number of points you earn by participating in class Discussions, completing quizzes, writing project papers, and taking the proctored midterm and final exams. Each component will have the following (approximate) weight:

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Online quizzes</td>
<td>20%</td>
</tr>
<tr>
<td>Group projects</td>
<td>10%</td>
</tr>
<tr>
<td>Midterm exam</td>
<td>30%</td>
</tr>
<tr>
<td>Final Quiz &amp; Exam</td>
<td>40%</td>
</tr>
</tbody>
</table>

Course Grading:
- 100—90% A
- 89—80% B
- 79—70% C
- 69—60% D
- 59—0% F

Online quizzes: Every week or two your quiz assignment will be completed online through Course Compass. The deadline for completing the homework is always Sunday at midnight. Up until the due date, you have two chances to get a better grade for each quiz.

Group Project Papers: Every 5 weeks, I will post some problems/questions that ask each group to describe or explain particular topics. Each group will select one member to be the team "captain," who will be responsible for submitting the finished product by the posted due date. The finished work must be in a Word document submitted in the "Dropbox" found at the bottom of the left-hand menu. (Continued on next page)
but deletes the course credit(s) for the involved course(s). Withdrawal from the course is NOT automatic. Even if you cease all activity in the course, you must be withdrawn from the course. All students on the roster at the end of the course will be assigned a grade. It is your responsibility to withdraw through FC’s Gateway by the deadline. The last day for withdrawal is Friday, November 21, 2008.

Americans with Disabilities (ADA) Support Services:
You may be eligible for academic accommodations through the Disability Support Services if you have a physical, psychiatric, or cognitive disability. If you have a disability and need more information regarding possible accommodations, please contact a DSS staff.

Changes The instructor reserves the right to make changes to the Calendar and the Syllabus whenever she thinks it is in the best interest for all who are participating in the course.