Instructor: James M. Downs, Esq.  Hours: Wednesday 6:50-10:00p room 1018

Email: jdowns@fullcoll.edu

Required Text:  Law for Business(a discounted, custom edition for Fullerton College of Kubasek: Dynamic Business Law: 3e) with Connect access code. (23.5% of your grade is done with Connect online.)

The lowest price text option is the bundle from the College bookstore that includes a copy of the printed textbook with Connect access code with the required online material bundled together at a discount ($123 plus tax). A used book will not include the access code to the website necessary to complete the course.

Examinations and Compositions of Final Grade:  There will be assignments and quizzes for each of the chapters that students must complete online; in addition to three in class exams which can include multiple choice, essay & short answer questions; and a comprehensive multiple choice final exam on which your course grade will be based—a total of 1700 possible points.

Weekly Online Connect assignments:  400 points
  (Maximum points online 400 points)
  LearnSmart assignments (10 points each)
  Chapter quizzes (5 points each)
  Extra credit assignments (5 points each)

Two (300 point) in class exams*  600 points
  Multiple choice & true/false

One Case Brief  100 points

Comprehensive Final Exam*  300 points

Total Points Possible  1700 points

Push points (based on attendance and class contributions)  25 points

*Best of the three exams is doubled

Grade Distribution:  A ≥ 90%, B ≥ 80%, C ≥ 70%, D ≥ 60%
Course Outline

No late work is accepted and No “resets” are available.

<table>
<thead>
<tr>
<th>Week</th>
<th>Chapter assignments on Connect*</th>
<th>Due</th>
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<tbody>
<tr>
<td>1</td>
<td>Chapters 1 &amp; 2</td>
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<tr>
<td>2</td>
<td>Chapter 3 &amp; *Extra Credit Chapter 4 (LO #1)</td>
<td>Due Wed 9/9</td>
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<td>3</td>
<td>Chapters 5 &amp; *Extra Credit Chapter 6 (LO #1-3)</td>
<td>Due Wed 9/16</td>
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<td>4</td>
<td>Chapters 7 &amp; 8</td>
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<td>5</td>
<td>Chapters 9 &amp; 10</td>
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<td>6</td>
<td>Test #1 - Chapter 12 &amp; *EC 44(LO #1-4) &amp; 46(LO #1&amp;2)</td>
<td>Due Wed 9/30</td>
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<tr>
<td>7</td>
<td>Chapters 13, 14 &amp; 15</td>
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<td>8</td>
<td>Chapters 16 &amp; 17</td>
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<tr>
<td>9</td>
<td>Chapters 18 &amp; 19 – Case Brief Due</td>
<td>Due Wed 10/21</td>
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<tr>
<td>10</td>
<td>Chapters 20 &amp; 21</td>
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<tr>
<td>11</td>
<td>Test #2 - Chapters 25 &amp; *EC 45 (LO #1&amp;2)</td>
<td>Due Wed 10/28</td>
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<td>12</td>
<td>Holiday - Veteran's Day - No Class - Chapters 33, 34 &amp; 35</td>
<td>Due Wed 11/11</td>
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<td>13</td>
<td>Chapters 36, 37 &amp; 38</td>
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<td>14</td>
<td>Chapters 39, 40 &amp; 41</td>
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<tr>
<td>15</td>
<td>*Extra Credit 42(LO #8-10) &amp; Chapter 43 &amp;47</td>
<td>Due Wed 12/2</td>
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FINAL EXAM: Wednesday, December 9th, 6:50 PM

*The extra credit Connect chapter assignments (4,6,42,44,45&46) will cover all of the material in these chapters; HOWEVER, for the exams, students are only responsible for the LO’s (Learning Objectives) indicated on this “Course Outline”.

*Chapter assignments on Connect are due on Wednesdays at 6 PM on the date indicated above.

No late work is accepted and No “resets” or make-up exams are available.

Some instructors give extensions for “emergencies”. I don’t! I give plenty of advance notice and extra credit. This class allows you to submit work early and complete the online work ahead of the assigned due dates. Take advantage of that flexibility.

Important: We cannot possible cover all of the material in the lectures. Therefore, the bulk of your learning will be done at home. The lectures merely are a supplement to the learning process.

This is a university level course and is taught as such. This is not an introductory or 100-level course.
Logging in to “Connect”

Online Course Material: You are required to purchase the Connect access/registration code so that you can have full access to the website to complete the required chapter assignments.

I highly recommend the discounted bundle from the Fullerton College bookstore that includes the printed textbook with Connect access code for the required online material bundled together. Purchasing a used book will not include the Connect access code to the website necessary to complete the course.

To enroll in the course, go to:

Registration and Sign In
1. Go to the Connect Web Address provided by your instructor
2. Click on “Register Now”
3. Enter your email address
TIP: If you already have a McGraw-Hill account, you will be asked for your password and will not be required to create a new account.
4. Enter the prepaid registration code that comes with your textbook purchase (on the left) or enter a credit card to purchase an access code (on the right).
5. Follow the on-screen directions
TIP: Please choose your security question and answer carefully. You will be asked for this information if you forget your password.
6. When registration is complete, click on “Go to Connect Now” to complete registration and to ensure that you are added to the class roster.
7. You are now ready to use Connect
8. Go through the entire Connect site to familiarize yourself with all of the resources that are available to you.

Trouble Logging In?
Browse support materials including tutorial videos and searchable Connect knowledge base. If you cannot find an answer to your question, click on “Contact Us” button to send an email or call: 1-800-331-5094.

If you are experiencing some issues with Connect, the following link provides a compatibility check: http://connect.mcgraw-hill.com/connect/troubleshoot.do
**CONNECT ASSIGNMENTS**

400 point maximum total allowed on Connect
No late work accepted, no resetting or retakes allowed.
Carefully read all of the instructions. *If you miss a due date, submit extra credit.*

**Learnsmart:** Is an interactive, adaptive learning program on Connect designed to help students learn faster and study more efficiently. You will receive 10 points for completing each chapter's required Learnsmart assignment. You will not get credit for work done using the “Learnsmart phone app”. Learnsmart is adaptive. The time to complete it depends on your preparation. Points are not deducted for wrong answers; however, wrong answers will lengthen the completion time. If you have read the chapter before beginning Learnsmart, it will take approximately twenty minutes to complete.

Connect has added a NEW feature called Smartbook. This is an interactive studying, reading and assessment program. It will load automatically after you click the Learnsmart assignment. You have the option to SKIP Smartbook and go directly to the Learnsmart assignment by clicking the = in the upper right corner OR click "Start Learning" which will take you through the Smartbook and to the “Practice” tab to get to the Learnsmart assignment. It is your choice whether to do the Smartbook application to read and study the textbook online OR to go directly to the required 10 point Learnsmart assignment.

**Chapter Quiz:** All chapters have one required quiz. Students will have the opportunity to attempt the quiz only one time. There is no time limit for each individual quiz, but there are no extensions, “resets” for computer or website malfunctions, no late work or additional attempts. Carefully read and follow directions. To make up for lost points, do the extra credit assignments available with each chapter.

**Assignments** Beyond the required LearnSmart and chapter quiz, students are given a choice of extra credit assignments to complete for each chapter. There are no time limits on any assignments. It is your choice to select the Connect assignments that are best suited for your learning style.

There is a maximum limit of 400 points that a student can earn on Connect. If a student were to complete all of the work on Connect with a perfect score, he would have 1070 points; however, only 400 points would be the maximum on Connect that will count towards your class grade.

**To complete your assignments, carefully read and follow the syllabus & onscreen directions:**

**Step #1:** Login to your Connect account.

**Step #2:** On your Connect Home page, the assignment list displays all of the required and extra credit assignments available for you. For each chapter, the Learnsmart, one video case and chapter quiz are required. The other assignments listed are extra credit. Select an assignment from the list to complete. For best results, start with Learnsmart for each chapter.

**Step #3:** You can navigate through each question by either selecting from the drop-down menu or using the "Previous" or "Next" buttons as you advance through the assignment. You should *not* use your browser's "back" and "forward" buttons to navigate through your questions as it could result in losing some of the work you've entered for this assignment.

**Step #4:** As you take the assignment, it's recommended that you periodically click the "Save" icon to save your work in case your computer crashes or if there's a power failure. When you've completed the assignment, click "Submit assignment". Problems using Connect, call: 1-800-331-5094

Examination Policy: Examinations will be closed note. No make-ups. No exceptions. Scantron form 882-E is required for all in-class examinations.

Grading standards: Essay questions require a student to discuss a question from the material covered in class. The discussion should include explaining the concepts, defining them, identifying the components, and the use of an example. Organization should include the use of paragraphs, sentences, and punctuation. Organization, neatness and legibility count!

Case Brief: To be assigned once we have covered the legal and case law method.

Assignment policy: Written assignments (i.e., case briefing) must be typed or printed from a computer to receive credit. Name and student number must be typed or computer-printed prominently on the front page of each assignment to receive credit and failure to do so will result in a loss of five (5) points. All assignments with two or more pages must be stapled together, or you will lose five (5) points. Assignments will not be accepted via e-mail. No collaboration allowed (see next topic below).

Academic Honesty: The use of unauthorized material, communication with fellow students during an exam, attempting to benefit from the work of another and similar behavior that defeats the intent of the examination or assignment is unacceptable. Copying assignments is specifically prohibited. Any violation of this policy will result in the student receiving a zero on the examination or all papers and whatever further action is decided necessary by the College. (See college catalog for Academic Honesty Policy.)

Attendance Policy: The College requires attendance of classes by students. Class attendance is important for successful completion of the course.

Student Contact Policy: Students are expected to regularly check their Fullerton College e-mail for course announcements. Read or not, course e-mails will still impute constructive notice on the student.

Catalog Description: Three hours lecture per week. This course is an introduction to the legal environment in which a business firm operates. Topics include an introduction to the American legal system, contracts, torts, product liability, forms of business organization, trade regulation, labor law, environmental law, and international business law. (UC) (Degree credit)

Student Learning Outcomes: Upon successful course completion, a student will be able to:
A. identify the roles of the legislatures, courts, and administrative agencies in the legal environment.
B. utilize a working vocabulary of legal terminology.
C. identify different forms of business organizations.

ADA Statement: Fullerton College is committed to providing reasonable accommodations for students with disabilities upon request of the student (in a timely fashion) and upon verification of disability.

Emergency Response Message: Please take note of the safety features in and close to your classroom, as well as study the posted evacuation route. The most direct route of egress may not be the safest because of the existence of roofing tiles or other potentially hazardous conditions. Similarly, running out of the building can also be dangerous during severe earthquakes. During strong quakes the recommended response is to duck--cover--and hold until the shaking stops. Follow the guidance of your instructor. You are asked to go to the designated assembly area. Your cooperation during emergencies can minimize the possibility of injury to yourself and to others.

Academic Freedom Policy: When relevant to the current discussion, respectful dissent on public policy and politics is encouraged, and students will not be graded up or down based on their political views. See also, Board Policy AP403, p. 26 of current college catalog. http://www.fullcoll.edu/sites/all/userfiles/file/FullertonCollegeCatalog_2015-16_8-21-15.pdf

Syllabus Revision Policy: While students are bound and will be held to the terms of this syllabus, dates and errors are subject to change or correction at the instructor’s discretion.