10.a Quizzes

Quizzes are diagnostic designed to help you assess the quality of your studying in this course. If you are completing the reading, then you will have no problem with the quizzes. If, however, you are behind in your studies and not spending the kind of time you need to be spending in this course, then your quiz scores will suffer. You may take the quizzes multiple times.

Sixteen (16) online quizzes worth 10 points each will be given this semester. All quizzes are typically based on readings in the textbook. You will have 30 minutes to complete a quiz from the moment you click on Begin Quiz. Each quiz will consist of 10-20 questions. Questions are typically multiple choice, true-false or matching. **Quizzes may be taken as many times as you wish over the dates in which they occur**, however, quiz questions will vary each time you take the quiz. No makeup quizzes will be given. **If you miss a quiz, you lose the points.** The highest score earned for a quiz will be counted. Correct answers for quizzes will not be given. You will have to answer a question correctly to learn its correct answer.

Be aware that quiz questions prepare you for the exams. Therefore, it is to your advantage to take the quizzes as many times as possible even if you make a high score. By repeatedly taking the quizzes, you have a greater chance of encountering the full range of questions you may be asked on an exam.

10.b Exams

Exams assess your knowledge and understanding of the course materials in a more summative fashion. They provide an evaluation of your learning of the materials in a particular segment of the course. While exams are designed to gauge what you learned, they can help you learn as well. By going back through an exam once you have taken it, you may discover things you missed and figure out how to better study the new materials that follow.

Eight (8) online exams worth 25 points each and a comprehensive online final exam worth 50 points will be given this semester. The comprehensive final will also cover any chapters not previously covered by an exam. Everyone **MUST TAKE THE FINAL**, regardless of your exam scores in order to receive a passing grade in the class.
Exams will be based on the textbook readings and other materials covered in the CE6 course. Questions will predominantly be short answer with a minority of questions being multiple choice, true/false, and matching. *(no plagiarism or direct quotes from any source are allowed in your answers).* If any question on an exam is found to have been plagiarized, then entire exam will be scored as a zero.

*Therefore, you should read and study each chapter a minimum of two times and take detailed notes!* You should not rely on a first reading of your textbook for the exams. You will *not have time to look up the answers*. However, your detailed notes may be highly beneficial for taking the exams. We suggest that you study for the exam as if you were studying for a closed-book, on-campus exam.

For online exams, you will have 90 minutes to complete the exam from the moment you click on Begin Quiz. *Online exams may be taken ONCE.* You will not be given the correct answers for the exam until after the exam period is over. There are no makeup exams for any reason whatsoever.

### 10.c Completion of Quizzes and Exams

Quizzes and exams will be available starting at 12:05 AM on Monday at the start of the week in which they occur and ending at 11:55 PM on Sunday in the week in which they occur, according to the course syllabus. Please refer to the Quiz or Calendar Tools for the availability dates of the Final Exam. All online quizzes and exams will be delivered on our Fullerton College CE6/8 course site, http://online.fullcoll.edu/.

**FAILURE OF COMPUTER OR OTHER TECHNICAL GLITCHES ARE NO EXCUSE FOR FAILURE TO COMPLETE A QUIZ OR EXAM.** As a courtesy, I give you at least an entire week to complete a quiz or exam. You should not view the time and date when the quiz/exam window closes as the due time and date. The due time and date is the entire one-week period. You have an opportunity to take the quiz/exam during this window of time. However, if for ANY reason, you are unable to take the quiz or exam during this time period, you forfeit the right to take it. THERE ARE NEVER ANY MAKEUPS OR EXTENSIONS OF TIME ON QUIZZES AND EXAMS.

*If there is a discrepancy in when a quiz, exam, or final is to be taken, then the times and dates listed in the CE6/8 Quiz Tool will take precedence.*