Instructor: Nick Huerta
Office: 618-0
Office Hours: MW 11:00 am – 12:00 noon, TR 9:00 am – 10:00 am
Online Office Hour: Thursday 6:00 pm – 7:00 pm
Phone: (714) 992-7397
E-mail: nhuerta@fullcoll.edu or nhuerta@earthlink.net

Prerequisite and Course Description

Prerequisite: Math 10, Basic Mathematics with a grade of “C” or better or math skills clearance.

This course includes: operations on integers, fractions, mixed numbers and decimals, ratio, proportion and percentages, working with variable expressions; interpretation of statistical graphs; measurement and geometry; and an introduction to polynomials and graphing.

This course will be done using MyMathLab through www.coursecompass.com. The course ID is huerta86051. Be sure to enter a valid email address. After you register online, make sure to use the installation wizard before attempting homework problems, quizzes or exams. All homework and quizzes will be done online. You will also complete three exams online. You will take one exam and a cumulative final exam on campus. Remember this is not a self-paced course. Weekly assignments need to be completed by 11:59pm on the Thursday of a particular week unless otherwise specified. Be sure to check your email daily and also be sure to read the announcements posted on Course Compass.

Student Learning Outcomes

Upon successful completion of MATH 015 F Pre-algebra, the student will be able to:

1) Perform various operations on integers, fractions, or decimals, and be able to simplify algebraic expressions involving integers, fractions, or decimals.
2) Solve basic linear equations and verbal problems that require simple mathematical models.
3) Perform operations on polynomials such as addition, subtraction, multiplication, or factoring out the greatest common factor.

Optional Material


Required Material

MyMathLab: Online homework component of the course. The textbook is contained online through MyMathLab.

Use either ISBN:

Calculator: A scientific calculator. A scientific calculator may be used after Exam 3. A scientific calculator may be used on Quiz 8, 9, 10 and 11, as well as Exam 4 and the Final Exam. No graphing calculators will be allowed for this course. Don’t become dependent upon your calculator.
Math Lab

Location: Library Learning Resource Center (LLRC), Room 807
Hours: Monday-Thursday 7:00am – 8:45pm
      Friday    7:00am – 3:00pm
      Saturday  8:00am – 2:00pm

You are not required to attend the Math Lab.

Online Homework

There will be a total of 16 homework assignments; each is worth 5 points. You can redo the homework problems until you get them all correct, provided you complete them before the deadline. Your homework points will be the percentage you get correct multiplied by 5. For example, if you get 93% on homework 1, you will earn 4.65 points for this assignment. Your three lowest homework assignment scores will be dropped. Late homework will not be accepted; in fact you will not have access to complete the homework after the due date.

Online Quizzes

There will be eleven 10-point quizzes given. Each quiz may be taken three times if need be. The highest grade will be used. Out of the eleven quizzes, your two lowest grades will be dropped. There will be no make-up quizzes given. If you miss a quiz, this quiz will count as a zero. If this score is one of your two lowest scores, then this score will be dropped.

Exams

Online Exams

There will be three online exams given. You may take these exams three times if need be. Your highest score will be used. Each online exam will be worth 50 points.

- Exam 1 (Chapters 1 and 2) due Thursday, September 8, by 11:59pm
- Exam 2 (Chapters 3 and 4) due Thursday, September 29, by 11:59pm
- Exam 4 (Chapters 7 and 8) due Tuesday, November 29, by 11:59pm.

Notes or any type of study aid, including the textbook, and calculator are not allowed for use for Exam 1 and Exam 2. A Scientific calculator may be used for Exam 4. Before taking an online exam, be sure you are prepared to take the exam for the allotted time. While taking an online exam, do not switch to different windows, this includes using the back navigation arrow on your browser, as this action or actions similar to, may cause you to have to retake the exam. If you need to retake an online exam, you will have to start a new exam from the beginning. Do not wait until the last minute to take an online exam. Online exams must be completed by 11:59pm on the day due. If you start at 11:00 pm, you will have only 59 minutes to complete the exam. Online exams cannot be dropped and will count as part of your overall grade. There will be no make-up online exams given.
On Campus Exams

There will be two on campus exams including a cumulative final exam. For each on campus exam, you will need to bring an 882-E Scantron, a #2 pencil, eraser and your Fullerton College Student ID and CA Driver License. Each exam is worth 150 points and the Final Exam is worth 200 points.

- Exam 3 (Chapters 5 and 6) is to be taken Friday, October 28, from 6:00pm – 7:50pm in room 1904.
- Final Exam (Chapters 1 through 9) is to be taken Friday, December 9, from 6:00pm – 7:50pm in room 1904.

Neither notes nor calculator will be allowed for use on Exam 3. Notes may not be used for the Final Exam. You may use a scientific calculator on the final exam. On campus exams, including the final exam, cannot be dropped and all will count as part of your overall grade. If you are absent on the day of an exam, then you will receive a zero for that exam. The final exam must be taken in order to complete the course. If you fail to take the final exam, your grade may result in an “F” for the course. There will be no make-up exams given, including the final exam.

Grading

<table>
<thead>
<tr>
<th>Grading</th>
<th>Grading Scale</th>
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<tbody>
<tr>
<td>Homework</td>
<td>65 points</td>
</tr>
<tr>
<td></td>
<td>100% - 90% A</td>
</tr>
<tr>
<td>Quizzes</td>
<td>90 points</td>
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<tr>
<td></td>
<td>89% - 80% B</td>
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<tr>
<td>Online Exams</td>
<td>150 points</td>
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<tr>
<td></td>
<td>79% - 70% C</td>
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<tr>
<td>On Campus Exam</td>
<td>150 points</td>
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<tr>
<td></td>
<td>69% - 60% D</td>
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<tr>
<td>Final Exam</td>
<td>200 points</td>
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<td></td>
<td></td>
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<tr>
<td>Total</td>
<td>655 points</td>
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You need at least 458.5 points to pass the course with a 70%. You can view your grade through Webgrade from the main course page through Course Compass. Login and password will be emailed to you.

Absences

If you miss a week of assignments, the instructor reserves the right to drop you from the course. Make sure you communicate with the instructor if you are going to miss assignments. If you feel that you need to withdraw from the course, it is your responsibility to do so. Failure to do so may result in a grade of “F” for the course. The last day to drop classes and qualify for refunds is Sunday, August 28. The last day to drop with a “W” is Monday, September 5. The last day to drop with a “W” is Sunday, November 20.

Academic Dishonesty

Fullerton College does not tolerate cheating of any kind nor do I. If you are caught cheating on any quiz or exam, you will receive a zero for that particular quiz or exam. If a zero is given you may not drop this score. You may also receive an “F” for the course.

Tentative Schedule

The instructor reserves the right to change the contents of the syllabus at any time during the semester.
ACADEMIC HONESTY POLICY
Students are expected to abide by ethical standards in preparing and presenting material which demonstrates their level of knowledge and which is used to determine grades. Such standards are founded on basic concepts of integrity and honesty. These include, but are not limited to, the following areas:

1. Students shall not plagiarize
2. Students shall not cheat
3. Students shall not furnish materials or information in order to enable another student to plagiarize or cheat.

Instructors may deal with academic dishonesty in one or more of the following ways:

1. Assign an appropriate academic penalty such as an oral reprimand or point reduction.
2. Assign an “F” on all or part of a particular paper, project, or exam.
3. Report to the appropriate administrators, with notification of same to the student(s), for disciplinary action by the College. Such a report will be accompanied by supporting evidence and documentation.

Repeated violations may result in students receiving an “F” in the course, suspension or dismissal from the College.

AMERICANS WITH DISABILITIES ACT (ADA) STATEMENT
Fullerton College is committed to providing educational accommodations for students with disabilities upon the timely request by the student to the instructor. Verification of the disability must also be provided. The Disability Support Services office functions as a resource for students and faculty in the determination and provision of educational accommodations.

CHILDREN ON CAMPUS
Children are not allowed on campus unless supervised by a parent or guardian. Children may not attend classes or computer labs (unless the course is specifically designed to include children.) Children must be supervised so educational activities are not interrupted and may not be left unattended in common areas such as the library, student center, food services area, quad or college parking lots.

EMERGENCY RESPONSE STATEMENT
Take note of the safety features in and around the classroom. Also, please study the posted evacuation routes. The most direct route of exit may not be the safest. Running out of the building during earthquakes may be dangerous. During strong earthquakes, it is recommended to duck, cover, and hold until the quaking stops. Follow the guidance of your instructor. Your cooperation during emergencies can minimize the possibility of injury to yourself and others.

FULLERTON COLLEGE CATALOG AND CLASS SCHEDULE
The Fullerton College Catalog and the Class Schedule contain a number of policies relating to students that are important to you. Please be sure that you have read these publications thoroughly. You may purchase copies of these publications at the campus bookstore, or you may read them online at the Fullerton College website, www.fullcoll.edu.

STANDARDS OF STUDENT CONDUCT AND DISCIPLINE POLICY
The standards of student conduct and disciplinary action for violation of Board Policy 5500 were approved by the NOCCCD Board on January 28, 2003, and were drawn in compliance with Sections 66300, 76030, 76033, 76034, 76036 of the State Education Code. Students are expected to respect and obey civil and criminal law and shall be subject to the legal penalties for violation of the city, county, state, and national law(s). Student conduct must conform to Board Policy and college regulations and procedures. As cited in BP5500, “A student who violates the standards of student conduct shall be subject to disciplinary action including, but not limited to, the removal, suspension or expulsion of the student.”

Students have an obligation to familiarize themselves with the College’s policies, rules and regulations and to conduct themselves in a reasonable, respectful manner, which is conducive toward attaining their educational goal. Upon registration, each student should obtain a copy of the College Policies and Regulations: Standards of Student Conduct and Discipline Policy. Contained therein are the policies approved by the Board of Trustees governing student behavior and the applicable penalties for violations of these policies. Copies are available in the Student Affairs Office, the Office of Equity and Diversity, all division offices, and the Student Services office.