Math 15  Pre-Algebra  
Spring 2007  
Ticket # 20084

Instructor: Mareike Claassen  
Email: mclaassen@fullcoll.edu (preferred)  
Phone: 714-992-7208, FAX: 714-447-4097

**Class meets:**  
Room 1403  
MW 2-3:50pm

**Office hours:**  
Room 627-03  
Hours: MW 11:30-11:50am, 8-8:30pm, Tu 4-6:50pm  
or by appointment

MyMathLab software access code  
Bookstore hours: 1/16-1/20 M-F 7:45am-8pm, Sat 9am-2pm,  
after 1/29 M-Th 7:45am-7pm, F 7:45am-3:45pm

**Homework:** Homework will be assigned online at My Math Lab every class day and is due the next class period. The lowest three scores including zeros for missed assignments will be dropped.  
**Late assignments will not be accepted.**

**Quizzes:** There will be a quiz almost every day. Each quiz will consist of questions similar to the homework due that day. The lowest three quiz scores including zeros for absence will be dropped at the end of the semester. The quiz will most days be given at the very beginning of class. YOU MUST BE ON TIME TO TAKE THE QUIZ! **There will be absolutely no make-up quizzes.**

**Exams:** There will be four midterm exams and one comprehensive final exam. The lowest of the four midterm scores (including zeros for absences) will be dropped.  
**MAKE-UP POLICY for exams:** If you know you will be absent for a midterm (not the final), you can scheduled to take it individually **ahead of time.** Contact me by email, voicemail or in person at least 2 class days before the scheduled exam. If you miss a midterm due to unforeseen circumstance, you **may** (at my discretion) be able to make it up within two days. Contact me **immediately.** Any midterms that are not made-up will receive a zero score. If you miss the final due to an emergency, you may petition to receive a grade of “I”, incomplete, which can be made up within one year.  
**Calculators will not be allowed during quizzes and exams.**

**Class Work:** Class work will consist of any worksheets and assignments completed in class, participation in discussions, problem solving on the board, group activities and other criteria.

**Grading policy:** You will receive a grade **no worse** than the following  

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
<th>Grade</th>
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</thead>
<tbody>
<tr>
<td>Individual Quizzes:</td>
<td>20%</td>
<td>A 90-100%</td>
</tr>
<tr>
<td>Tests:</td>
<td>30%</td>
<td>B 80-89%</td>
</tr>
<tr>
<td>Final:</td>
<td>35%</td>
<td>C 70-79%</td>
</tr>
<tr>
<td>Homework:</td>
<td>10%</td>
<td>D 60-69%</td>
</tr>
<tr>
<td>Class work:</td>
<td>5%</td>
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</tbody>
</table>

**Resources:** There are many resources available to students.  
**The Math Lab** is located in Room 807 in the new Library/Learning Center and is open:  
M-Th 7am-8:45pm, F 7am-3pm, Sat 7am-3pm.  
You can only be clocked into the Math Lab for two hours at one time. If you exceed the two hour limit **all** the time will be lost. Remember to clock out (it’s OK to clock right back in) before two hours are up!!!  
**Math Lab:** Each student is required to spend at least 1 hour each week in the math lab. You need to spend a total of 15 hours in the Math Lab by the end of the semester.
**Computer labs:**

Room 511  Mon-Thur: 8am-10pm, F 8am - 5pm  
Room 901  Mon-Thur: 7:30am-10pm, F 8am - 7pm, Sat 10am-4pm  
Library Mon-Thur 7:30am-9pm, Fri 7:30am-4pm, Sat 10am-3pm

**YOU WILL NEED A STUDENT ID CARD TO USE THE MATHLAB and computer labs!**

Student ID cards will be available:  1/16-1/27 room 2002 M-Th 8am-7pm, F 8am-4pm, Sat 9am-2pm,  
after 1/27 room 1406 M 5-7pm, TuW 11am-1pm  
You can also get help at the Student Services math tutoring center (2nd floor of the 2000 building) or in the Disabled Student Center for math tutoring (room 804).

**Course content:** This course includes operations on integers, fractions, mixed numbers and decimals, ratios, proportional and percentages, working with variable expressions, measurement and geometry, introduction to polynomials and graphing.

**Pre-requisites:** Math 10 or equivalent with a grade of “C” or better

**Attendance:** Attendance is mandatory. If you miss more than six hours of class, you may be dropped from the course. Arriving late or leaving early counts as a one hour absence. If the instructor is late students must wait 15min before leaving unless otherwise notified by the division.

**Academic Honesty:** Refer to the course catalog for the college policy. If you are caught cheating you will receive a zero for that exam, which cannot be dropped. You may also receive an “F” for the course.

**ADA Statement:** Fullerton College is committed to providing educational accommodations for students with disabilities upon timely request by the student to the instructor. Verification of the disability must also be provided. Disability Support Services functions as a resource for students and faculty in the determination and provision of the accommodations.